



PARADISE COAST SPORTS COMPLEX EVENT PARTNER AGREEMENT

Event Name	<input type="text"/>		
Organization (Partner)	<input type="text"/>		
Partner Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
		Zip	<input type="text"/>
Partner Website	<input type="text"/>		
Non-Profit Tax ID No.	<input type="text"/>		
Federal Tax ID No.	<input type="text"/>		
Partner Contact Name	<input type="text"/>		
Contact Email	<input type="text"/>	Contact Phone	<input type="text"/>

*Event Director will be the first point of contact in the event of any issues during the event (i.e. medical, safety, altercations etc.). It is expected that the Event Director is on site at all times during the event unless coordinated with PCSC. If Event Director is not on-site at any time, an additional point of contact should be provided to PCSC.

Event Director (if different than contact)	<input type="text"/>		
Contact Email	<input type="text"/>	Contact Phone	<input type="text"/>
Secondary On-Site Contact (if available)	<input type="text"/>		
Contact Email	<input type="text"/>	Contact Phone	<input type="text"/>

EVENT DETAILS

Event Name

Term

☐ 1 Year

☐ 2 Years

☐ 3 Years

Dates

Anticipated Attendance

Year 1

Year 2

Year 3

FACILITY USE DETAILS

☐ Paradise Coast Sports Complex

Great Lawn, Food Pavilion, Other

Stadium, Amphitheater

Buildings, Amenities

Additional Notes

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FACILITY RENTAL FEE

Paradise Coast Sports Complex Fee

PAYMENT TERMS

Facility Fee Rental

A facility deposit of 20% of the total rental fees and charges associated with the event must be paid to PCSC no later than 30 days after the execution of this agreement. Remaining up to 50% of the deposit is due no later than 60 days prior to the first day of reservation. Balance due to PCSC with reconcilitaion within 14 days of the end of the event.

Per Person Rental Fee

If this agreement includes a facility rental fee, the terms are outlined above. An attendee/guest count settlement count will be provided by Partner to PCSC within 5 days of event. Remaining balance is due within 14 days of receiving attendee/guest settlement. Percentages will be based on anticipated attendee/guest count.

Checks and Payment Information

PCSC accepts the following forms of payment: Cash, Check or Bank Card/Credit Card (3.5% fee on bank cards and credit cards will apply).

Please, initial to verify your compliance with the Payment Terms Policy

GATE / PARKING

<input type="checkbox"/>	No Fee		
<input type="checkbox"/>	Gate Fee		Partner Split <input type="text"/>
<input type="checkbox"/>	Parking Fee		Partner Split <input type="text"/>

MERCHANDISE

PCSC offers a full range of custom merchandise options on site. Merchandise can be sold out of multiple locations and includes a full assortment of clothing options and customization. If event would like to utilize these services, SFPN would need the event logo 60 days prior to event.

<input type="checkbox"/>	Partner sells event merchandise	PCSC Split	
<input type="checkbox"/>	PCSC sells event merchandise	Partner Split	

FOOD & BEVERAGE

PCSC will handle all food and beverage sales on sight. PCSC has a number of food and beverage outlets on-site, including a large market, food truck(s), multiple mobile units and the Great Lawn food truck pavilion. Outside food and beverage is not permitted in the facility with the following exceptions: water and sports drinks, baby formula/food, food/drink required for medical purposes, coolers with only ice or items listed above. If this event requires catering, Partner and PCSC will fill out a separate catering agreement.

HOTELS

Does the event require hotel rooms? ☐ Yes ☐ No

Housing Service Provider

<input type="checkbox"/> Oakwood Lodging Group	<input type="checkbox"/> Other	
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Partner Room Rebate		PCSC Room Rebate	
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Anticipated Room Nights

[illegible]

Participants Waiver Policy

All participants in the event must fill out a PCSC waiver. PCSC waiver will be provided to partner from PCSC. Partner is responsible for providing proof that the PCSC waiver has been signed by every participant. Partner will provide a full database of all digitally signed waivers.

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Please, initial to verify your compliance with the Participant Policy

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Does not apply to this event

Insurance Policy & Requirements

Please provide the appropriate Certificate of Insurance per the guidelines below. Documentation of coverage must be supplied to PCSC sixty (60) business days prior to event. Event will not be honored without appropriate insurance on file.

Please refer to the below for additionally insurance and coverage requirements.

**PARA SFM, LLC
3940 City Gate Blvd. N
Naples, FL 34117**

**Collier County Board of County Commissioners
3299 East Tamiami Trail
Suite 303
Naples, FL. 34112-5746**

Partner Agrees to provide certificate(s) of insurance sixty (60) business days prior to event starting as additional insured for the entirety of the event including the following language:

General liability requirements as follows: Provide PCSC with proof of a comprehensive General Liability Policy. Limits: \$1,000,000.00 Bodily Injury and property damage. \$1,000,000.00 Auto, bodily injury, property damage, worker's comp, employer's liability (minimum \$100,000)

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Please, initial to verify your compliance with the Insurance Policy & Requirements

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Does not apply to this event

Indemnification


To the maximum extent permitted by Florida law, the Partner shall indemnify and hold harmless Collier County, PARA SFM, LLC and Sports Fields Inc., their officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Partner or anyone employed or utilized by the Partner in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. This section does not pertain to any incident arising from the sole negligence of Collier County or PARA SFM, LLC. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in section 768.28, Florida Statutes.

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Please, initial to verify your compliance with the Indemnification Policy

Inclement Weather Policy

Inclement weather and/or complex conditions will be assessed by PCSC and the Collier County Parks & Recreation Event in accordance with the protocol approved by Collier County Risk Management.

 **Please, initial to verify your compliance with the Participant Policy**

Cancellation Policy

Please note, if the event is canceled by partner after the payment of deposit, the deposit is non-refundable. If the event is not able to be hosted due to Acts of God (i.e. hurricane), the full deposit will be refunded by PCSC. In regard to inclement weather, if the event begins on any day, rental fees and event expenses are to be paid in full for said day. If the rented areas are deemed unusable by SFPN and/or weather does not allow for the event to begin, rental fees and expenses associated with the date of cancellation will be waived.

 **Please, initial to verify your compliance with the Participant Policy**

COVID - 19 Event Cancellation

At the time of this agreement, Federal and State Governments have temporarily halted the operations of events at sports complexes in Collier County due to the spread of the Coronavirus. In the event that the local, state or federal government shutdown is still in effect 60 days out from the event dates set in this agreement; partner will have the ability to opt out of this agreement. Any deposits or funds paid to PCSC will be reimbursed within 60 days of notification of opt out.

 **Please, initial to verify your compliance with the COVID - 19 Event Cancellation Policy**

Vendors & Sponsors

All third-party vendors must register and be approved by PCSC in order to be located on site. A vendor fee of \$250 will be added to the rental fee for the facility for each vendor. PCSC will provide power to identified vendor areas and provide power to these locations. PCSC will cover power and utility costs to these locations.

If the event has national sponsors, these sponsors must be approved by PCSC. Local sponsors in the Collier County region are vital to the success and longevity of the facility. Many local businesses have provided support to the park through advertising partnerships. Because of this, PCSC will not allow local sponsors at events without also being involved at the park level.

Partner must fill out attached sponsor and vendor form 30 days prior to their event.

 **Please, initial to verify your compliance with Vendor & Sponsor Policy**



PARADISE COAST SPORTS COMPLEX CODE OF CONDUCT & FACILITY GUIDELINES

CODE OF CONDUCT

- All guests are expected to be respectful of each other, as well as other participants and staff of Paradise Coast Sports Complex, sponsors and partners
- Poor behavior from event participants and/or other visitors will not be tolerated
- Sports Force Parks has the right to remove visitors at anytime, if they are deemed to be in violation of this code

FACILITY GUIDELINES

- No Trespassing
- No Outside Food or Drinks Permitted With Exception of:
 - Water and sports drinks
 - Baby formula/food
 - Food/drink required for medical purposes
 - Coolers with only ice or items listed above
- Sports Force Parks prohibits gum and sunflower seeds from being brought onto fields or complex
- No Pets Permitted - Except For Service Animals
- Skateboards, Scooters, Roller Skates and Rollerblades Prohibited
- Authorized Vehicles Only
- Watch Out For Flying Objects
- Smoking, Chewing Tobacco, E-Cigarettes or Vaping Permitted in Designated Area Only
- It is illegal to carry a firearm, deadly weapon or dangerous ordinance anywhere on these premises. Unless otherwise authorized by law, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordinance onto these premises.

 Please, initial to verify your compliance with Code of Conduct & Facility Guidelines



SIGNATURE PAGE EVENT PARTNERSHIP AGREEMENT

PARTNER

PCSC

COLLIER COUNTY

By: _____ By: _____ By: _____

Name: _____ Name: _____ Name: _____

Title: _____ Title: _____ Title: _____

Date: _____ Date: _____ Date: _____

REQUIRED ADDENDUM (CHECK ALL REQUIRED)

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ADDENDUM A: MEDICAL / FIRST-AID

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ADDENDUM B: SECURITY PLAN

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ADDENDUM C: PARKING / TRAFFIC CONTROL

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ADDENDUM D: SOCIAL MEDIA / DRONE USAGE

EVENT VENDOR & SPONSOR APPROVAL FORM

VENDORS

Name	Approved by
<input type="text"/>	<input type="text"/>
Name	Approved by
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Name	Approved by
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SPONSORS

Name	Approved by
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VENDOR FEE PAYABLE TO PCSC

Vendor fees must be paid to PCSC no later than the first day of the event. If vendor fees are not paid by this time, vendors will not be allowed to set up at the facility.

ADDENDUM A: MEDICAL / FIRST-AID

Event Name

Medical / First-Aid Event Plan

Partner Approval

PCSC APPROVAL



ADDENDUM B: SECURITY / POLICE / FIRE PLAN

Event Name

Security / Police Event Plan / Fire Marshal

Partner Approval

PCSC APPROVAL



ADDENDUM C: PARKING / TRAFFIC CONTROL

Event Name

Parking / Traffic Control Event Plan

Partner Approval

PCSC APPROVAL



ADDENDUM D: SOCIAL MEDIA COVERAGE

Event Name

Social Media Plan (Including Drone Usage)

Drone Usage Policy

Must follow all guidelines for Unmanned Aerial Systems Operations (UAS). The operation of UAS's while in the course and scope of County business shall be performed safely and in accordance with all applicable laws and regulations. The operator of a UAS, known as Remote Pilot in Command rPIC (rPIC) or Remote Pilot at Controls (rPAC) shall be required to meet the minimum standards to operate UAS's and shall demonstrate the continued proficiency necessary to perform this operation.

Approved Pilots

The rPIC shall be the individual with responsibility for all personnel and operations related to the UAS mission. The rPAC is the individual in direct control of the UAS. These titles may encompass the same individual. The minimum requirements for UAS operation shall be applicable to both the rPIC and the Pilot at Controls.

Enforcement

Any incidents are to be reported to PCSC and PCSC has the authority to deny or cease use if deemed use is not following established guidelines.

Partner Approval

PCSC APPROVAL